



Sponsorship & Exhibition Booking Form

Contact Details

Company name *

Contact person *

Company Activity*

E-mail *

Phone number *

Invoicing address *

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VAT number *

*All the fields are mandatory



Items

Items	Price/unit	Pcs	Total
Platinum Package	€		
Gold Package	€		
Silver Package	€		
Bronze Package	€		
Sponsorship of the Conference dinner (Exclusive)	€		
Sponsorship of the Welcome Reception (Exclusive)	€		
Sponsorship of Coffee Breaks	€		
Sponsorship of Poster Session	€		
Conference Bag Sponsor (Exclusive)	€		
Pens & Notepads (Exclusive)	€		
Lanyards (Exclusive)	€		
Banner Main lecture Hall	€		
Banner Coffee break area	€		
Educational Grant in support of an existing session	€		
TOTAL			

All prices are VAT-excluded.

DATE:

SIGNATURE AND COMPANY STAMP

Please fill in the order form and send it to odile.poulain@c-in.eu. The advance invoice will be sent to you upon receiving the filled order form.

Please send your company logo in curves format and your weblink alongwith the order form.

General Terms & Conditions

Agreement

By submitting the order form incorporating these terms by reference, the Partner accepts General Terms and Conditions, conditions contained in the Invitation to Industry.

Only fully completed, signed and stamped order forms will be taken into consideration. Confirmation, in writing, of the allocation of a Sponsorship/Exhibition constitutes the establishment of an agreement between the Partner and the Joint Meeting Secretariat.

To avoid doubt, the Joint Meeting Secretariat reserves the right to refuse any application without further explanation.

This Agreement contains the entire understanding between the parties with respect to the Event sponsorship/exhibition benefits and obligations and supersedes all prior oral and written understandings, arrangements and agreements between the parties.

Applications will be processed in order of receipt. Exclusive sponsorship items and exhibition space will be allocated on a first-come, first-served basis. The Joint Meeting Secretariat reserves the right to rearrange the floor plan and/or relocate any exhibit without notice.

Rights & Obligations

The Partner is entitled to the benefits listed in the Sponsorship and Exhibition Brochure. The Meeting Secretariat shall provide the Sponsor benefits (as stated in the Invitation to Sponsor) and organise the Event using reasonable skill and care. The Secretariat will consult with the Partner on aspects of the Event where he deems appropriate.

Scientific program and Events organised by the Partner: Scientific meetings for delegates organised by the Partner must not overlap with the Event official scientific program. The Partner acknowledges this and will act accordingly.

Event promotion: The Partner will promote the Event in a positive manner to their clients.

Payment Terms

The Partner shall pay the Conference Secretariat the total amount invoiced by wire transfer to the bank account specified below (unless a different account is mentioned in the invoice).

All invoices must be paid in full by the Company within thirty (30) days from the date of issuing of the invoice. In case the event is taking place less than thirty days from the date of invoice, full payment is due immediately.

Account holder:	CZECH-IN s. r. o., 5. května 65, 140 21 Prague 4, Czech Republic
Bank address:	Komerční Banka, a. s., Na Příkopě 33, 114 07 Prague 1, Czech Republic
IBAN:	CZ5901000000510903490207 (EUR)
BIC Code:	KOMBCZPPXXX



If the Partner fails to make the payment within the time and manner referred to above, the Meeting Secretariat may, in writing, cancel the partnership.

Intellectual property: any Event content, including but not limited to photos, videos, slides, or papers, shall not be posted or disseminated by the Partner without the express written approval of the Secretariat.

Cancellation / Modification Policy

Cancellation / modification of items must be made in writing to the Sponsorship and Exhibition Manager: odile.poulain@c-in.eu.

If the Partner cancels the application for a sponsorship package after it has been officially accepted by the Secretariat, he will be liable to pay the following fees, unless the package cannot be reallocated to another company:

10 % of the total rate, if the cancellation is received in writing by 31 March 2025.

100 % of the total rate, if the cancellation is received in writing after 31 March 2025.

Any refunds will be made after the Event but no later than 31 October 2025. All bank charges resulting from a refund related to the cancellation of sponsorship package/exhibition will be at the charge of the partner. The Conference Secretariat reserves the right to cancel without notice or compensation the ICLPRP 2025 in the event of force majeure (strikes, fires, pandemics, terrorist attacks, damages or other fatal occurrences). In such case, the Secretariat is freed of all responsibility and shall only be obliged to reimburse the payments received subject to deduction of any costs it has incurred in preparing the event. The Secretariat also reserves the right to change the date of the Meeting or transform it into an online virtual conference due to the previously listed occurrences.

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Date

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Signature and company stamp

Please send the completed, signed and stamped General Terms & Conditions and Exhibition Booking Form to odile.poulain@c-in.eu, the ICLPRP 2025 Sponsorship and Exhibition Manager.